

June 3, 2016

P.I. Name: Joyce
Protocol #: E15-364

Jeanette Joyce
10 Seminary Pl
New Brunswick NJ 08901

Dear Jeanette Joyce:

This project identified below has been approved for exemption under one of the six categories noted in 45 CFR 46, and as noted below:

Protocol Title: "Crossing Boundaries: A Study of Collaborative Faculty Interaction"

Amendment Exemption Date: 6/3/2016 **Exempt Category:** 1

This exemption is based on the following assumptions:

- **This Approval** - The research will be conducted according to the most recent version of the protocol that was submitted.
- **Reporting** – ORSP must be immediately informed of any injuries to subjects that occur and/or problems that arise, in the course of your research;
- **Modifications** – Any proposed changes **MUST** be submitted to the IRB as an amendment for review and approval prior to implementation;
- **Consent Form (s)** – Each person who signs a consent document will be given a copy of that document, if you are using such documents in your research. The Principal Investigator must retain all signed documents for at least three years after the conclusion of the research;

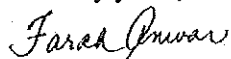
Additional Notes:

- Amendment to Exemption granted for revision to consent forms, recruitment material, interview guide and surveys as per IRB request.
- HSCP Certification will no longer be accepted after 7/1/15 (including for anyone previously grandfathered). CITI becomes effective on July 1, 2015 for all Rutgers faculty/staff/students engaged in human subject research.

Failure to comply with these conditions will result in withdrawal of this approval.

Please note that the IRB has the authority to observe, or have a third party observe, the consent process or the research itself. The Federal-wide Assurance (FWA) number for the Rutgers University IRB is FWA00003913; this number may be requested on funding applications or by collaborators.

Sincerely yours,



Acting For--
Beverly Tepper, Ph.D.
Professor, Department of Food Science
IRB Chair, Arts and Sciences Institutional Review Board
Rutgers, The State University of New Jersey

cc: Drew Gitomer

Crossing Boundaries: A study of collaborative faculty interaction
Informed Consent Document for Pre-Survey Interview

This consent form explains **Crossing Boundaries: A study of collaborative faculty interaction**. Please read it carefully. Ask questions about anything you do not understand. If you do not have questions right now, you should ask them later if any come up.

FOR QUESTIONS ABOUT THIS RESEARCH, CONTACT:

Investigator: Jeanette Joyce, Principal Investigator
Ph.D. Candidate, Graduate School of Education
Rutgers University
10 Seminary Place
New Brunswick, NJ 08901

Phone: 732-236-4099 to speak to my associate Kevin Crouse or myself, or email me at Jeanette.Joyce@gse.rutgers.edu

Site: Rutgers University - New Brunswick/

If you have any questions about your rights as a research participant in this GSE survey of collaborative faculty interaction, you may contact (anonymously, if you wish) the:

Rutgers University Institutional Review Board for the Protection of Human Subjects
Office of Research and Sponsored Programs
3 Rutgers Plaza
New Brunswick, NJ. 08901-8559
Tel: 732-932-0150 ext. 2104
E-mail: Humansubjects@orsp.rutgers.edu

APPROVED

JUN 03 2016

Approved by the
Rutgers IRB

Informed Consent Document
Crossing Boundaries: A study of collaborative faculty interaction

PURPOSE:

You are invited to participate in a survey regarding interdepartmental collaboration and faculty interaction at Rutgers University. Your input can provide insight into the nature of interactions and the level of connectedness among the research faculty. The goal of this multi-phase research study is to gather information regarding how much and what type of collaboration professors' experience in cross-department and cross-school interactions and how much variation there is across programs.

In this study, participating department and program chairs will:

- Participate in interviews and provide feedback regarding interdepartmental collaboration and interaction across specializations, departments, and schools.

PROCEDURES:

Approximately 5 campuses, 59 schools, and 50 department chairs are invited to participate in pre-survey interviews for **Crossing Boundaries: A study of collaborative faculty interaction**.

You will be asked to answer interview questions on your thoughts about collaboration and interaction in your department. Participation will be approximately 15-20 minutes.

CONFIDENTIALITY:

The information you complete will not include any identifying information other than a unique participant ID number. Your identity will be coded and will not be associated with any findings or published results.

Information related to you will be treated in strict confidence to the extent provided by law. There are cases where a participant's confidentiality may be intentionally broken. Known or suspected child abuse or neglect must be reported to a state agency entrusted with protecting children. A potential victim must be warned if a participant discloses intent to seriously harm another individual. Confidentiality may also be intentionally broken if a participant reports an intent or plan to harm him or herself.

DISCOMFORTS AND RISKS:

There are no known risks to participating in this study.

If you feel anxious or distressed in any way during the project please contact Jeanette Joyce. If needed, appropriate professional referrals will be arranged immediately. If you decide you would like to stop participating in the survey, you may withdraw your participation at any time.

APPROVED

Participant's initials

JUL 03 2016

Approved by the
Rutgers IRB

BENEFITS:

Your completion of this interview will (a) help to identify how researcher faculty within a large research institution collaborate and (b) promote an understanding of how departments with high levels of inter-specialty collaboration achieve this. The anonymous results of the study will be shared with participants. Your participation will help build the limited available research that is critical to the development of new researchers in Ph.D. programs.

COSTS and COMPENSATION:

There is no cost or compensation for participating in this study. It is not anticipated that you will incur any expenses relating to this study, so there is no existing arrangement for reimbursement.

Participant's initials

JOINING OF YOUR OWN FREE WILL (VOLUNTEERING FOR THE STUDY):

Your participation is voluntary. Your refusal to participate will involve no penalty or loss of benefits to which you are otherwise entitled. You do not have to answer every question and may refuse to answer any questions that you do not want to answer. You may withdraw from the interview at any time and all data that can still be identifiably attributed to you will be withdrawn by the investigator.

Participant's initials

SUBJECT STATEMENT:

I have read the explanation provided to me. I have had all my questions answered to my satisfaction, and I voluntarily agree to participate in this study.

I AM ABLE TO PRINT A COPY OF THE INFORMED CONSENT AGREEMENT.

SIGNATURE OF SUBJECT and DATE

Participant's initials

"I certify that I obtained the consent of the participant whose signature is above. I understand that I must give a signed copy of the informed consent form to the participant, and keep the original copy on file in the repository location designated on my IRB application files for 3 years after the completion of the research project."

SIGNATURE OF INVESTIGATOR (or PERSON OBTAINING CONSENT) and DATE

APPROVED

JUN 03 2016

Approved by the
Rutgers IRB

PLEASE ACCESS Crossing Boundaries: Survey of collaborative faculty interaction at the following link_____.

APPROVED

JUN 03 2016

Approved by the
Rutgers IRB

Crossing Boundaries: A study of collaborative faculty interaction
Informed Consent Document

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In this study, participating professors will:

- Complete an online survey and provide feedback regarding interdepartmental collaboration and interaction across specializations, departments, and schools.

PROCEDURES:

Approximately 5 campuses, 59 schools, and 500 professors are invited to participate in **Crossing Boundaries: A study of collaborative faculty interaction**.

You will be asked to complete a brief survey on your collaborative and interdepartmental practices. Participation will be approximately 15-20 minutes.

CONFIDENTIALITY:

The information you complete will not include any identifying information other than a unique participant ID number. Your identity will be coded and will not be associated with any findings or published results.

Information related to you will be treated in strict confidence to the extent provided by law. There are cases where a participant's confidentiality may be intentionally broken. Known or suspected child abuse or neglect must be reported to a state agency entrusted with protecting children. A potential victim must be warned if a participant discloses intent to seriously harm another individual. Confidentiality may also be intentionally broken if a participant reports an intent or plan to harm him or herself.

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